# Entryphone<sup>®</sup> Name Inserts

### To order free name inserts ring

020 8870 8635

- As we like to maintain the Free appearance of all Entryphone panels we offer encapsulated laser printed labels, sent by post, free of charge upon request. As there are three basic Type of insert styles of entrance panel, there are three types of name insert. When ordering please specify which type of insert you require. The different type of name holders and how to change the insert is shown overleaf.
  - Security Please consider security when labelling panels, as it is best not to disclose too much information; usually just flat numbers suffice.
    - Space Please note there is a limit on space; generally try to restrict names to no more than two lines of 14 characters per line.

The Entryphone Company Limited 23 Granville Road London SW18 5SD **Tel: 020 8870 8635** Fax: 020 8874 0066 Email: service@entryphone.co.uk

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#### Identification

There are three types of Entryphone name holder depending on the style of the panel: illustrations are shown below. All Entryphone panels are marked with the words "ENTRYPHONE LONDON".



The 5900 name holder comprises a simple card frame secured with two small screws. To change the insert simply loosen the screws slightly to allow the new insert to be placed behind the frame.

The 9200 name holder is set flush in the panel and can be removed by inserting a small screw driver (3mm blade) in the slot at one end and levering the insert towards you. The new name insert can be placed in the removed carrier and pressed back into place.

Pushname door panels have the button and name holder combined. To change the name, insert the special tool into the side of the button and push the old name out of the other end. Insert the new name following the special tool as it is removed. Finally press the button to close the space.

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Pushname

9200

FLAT 101

Pushname insertion tool